



## **2023-0068 Addendum 1**

### **Townsend Elementary School Cooling Tower Replacement**

Issue Date: 9/8/2022

Questions Deadline: 9/16/2022 05:00 PM (ET)

Response Deadline: 9/28/2022 01:00 PM (ET)

### **Contact Information**

Contact: Mrs. Jackie Cooper Contract Manager

Address: Blount County Purchasing  
Blount County Courthouse  
Room 319  
385 Court Street  
Maryville, TN 378045906

Phone: (865) 273-5744

Fax: (865) 273-5746

Email: [jcooper@blounttn.org](mailto:jcooper@blounttn.org)

## Event Information

Number: 2023-0068 Addendum 1  
Title: Townsend Elementary School Cooling Tower Replacement  
Type: Invitation to Bid  
Issue Date: 9/8/2022  
Question Deadline: 9/16/2022 05:00 PM (ET)  
Response Deadline: 9/28/2022 01:00 PM (ET)  
Notes: Blount County, TN on behalf of the Blount County Board of Education, is requesting bids for the Purchase and Installation of a Cooling Tower for the Townsend Elementary School. A **Pre-bid will be held at 10:00 AM on Monday, September 12, 2022** at the school located at 140 Tiger Drive, Townsend, TN 37882. This will be vendor's opportunity to view the existing unit and obtain any needed measurements.

**Vendors are to meet at the School's main entrance to begin the site visit.**

## Bid Activities

### Pre-Bid Meeting

9/12/2022 10:00:00 AM (ET)

A pre-bid meeting will be held at **10 AM on Monday, September 12, 2022** at the **Townsend Elementary School located at 140 Tiger Drive, Townsend, TN 37882.**

**Vendors will meet at the School's Main Entrance**

### Questions and Substitution Requests Due

9/16/2022 5:00:00 PM (ET)

All vendor **Substitution Requests and Questions** regarding this ITB are **due in the Online Bidding System's Questions tab** by **5:00 PM on Friday, September 16, 2022.** Responses will be returned as quickly as possible the following week.

**Note:** For a **Substitution Request** - please **begin the statement in the Question block** with - **Substitution Request** and proceed from there. This will help expedite all substitution requests. Thank you!

### Bid Opening

9/28/2022 1:00:00 PM (ET)

**ITB No. 2023-0068 will be opened in the Blount County Courthouse, Purchasing Department office, Room 319 located at 385 Court Street, Maryville, TN 37804.**

This meeting will also be **available via Zoom Meeting** at: <https://zoom.us/j/8652735744> and the Meeting ID is: **8652735744.**

**The opening will occur on Monday, September 28, 2022 at 1:00 PM in the above location and available via Zoom Meeting.**

## Bid Attachments

### 2023 - 0068 Special Provisions pg 1-7.pdf

2023 - 0068 Special Provisions pg 1-7

[Download](#)

### 2023 - 0068 Ts & Cs - ITB- pg 8-13.pdf

2023 - 0068 Ts & Cs - ITB- pg 8-13

[Download](#)

### Exhibit A - Baltimore Air VFL-072-41N (2) 12.02.21.pdf

Exhibit A - Baltimore Air VFL-072-41N (2) 12.02.21.

[Download](#)

<b>ITB No. 2023-0068 for REQUIRED for Manual Submissions - Online bid Invitation.pdf</b>	<a href="#">Download</a>
REQUIRED for Manual Submissions - Online bid - ITB No. 2023-0068	
<b>Attachment A - Schedule of Events 2023-0068.pdf</b>	<a href="#">Download</a>
Attachment A - Schedule of Events 2023-0068	
<b>Attachment B - Bid Cover and Contractor's License Information.pdf</b>	<a href="#">Download</a>
Attachment B - Bid Cover and Contractor's License Information	
<b>0000_Blount_County_Combined_Fillable Forms and Attachments.pdf</b>	<a href="#">Download</a>
REQUIRED - 0000_Blount_County_Combined_Fillable Forms and Attachments	
<b>Federal 2 CFR Requirements.pdf</b>	<a href="#">Download</a>
Federal 2 CFR Requirements	
<b>Davis Beacon - Fact Sheet.pdf</b>	<a href="#">Download</a>
Davis Beacon - Fact Sheet	
<b>Attachment O - Davis-Bacon and Related Acts (DBRA).pdf</b>	<a href="#">Download</a>
Attachment O - Davis-Bacon and Related Acts (DBRA)	
<b>Attachment G - Insurance Checklist 2021.pdf</b>	<a href="#">Download</a>
Attachment G - Insurance Checklist 2021	
<b>Attachment H - COI const--BOE.pdf</b>	<a href="#">Download</a>
Attachment H - COI const--BOE	

## Requested Attachments

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### Cover for Bid

*(Attachment required)*

Cover for Bid

### Spec Sheet for Proposed Equipment

*(Attachment required)*

Bidders are to submit a detailed equipment list/Spec Sheet for the unit proposed in the bidders total represented in the line item total. Include make, model and all details typically found on a specification sheet for the unit.

### Business License Affidavit

*(Attachment required)*

Business License Affidavit

### Background Compliance Form

*(Attachment required)*

Background Compliance Form

### Drug Free Workplace Affidavit

*(Attachment required)*

Drug Free Workplace Affidavit

### Certification Regarding Conflict of Interest

*(Attachment required)*

Certification Regarding Conflict of Interest

### Debarment Certification

*(Attachment required)*

Debarment Certification

### Equal Opportunity and Non Discrimination Certification

*(Attachment required)*

Equal Opportunity and Non Discrimination Certification

Iran Divestment Act Certification

(Attachment required)

Iran Divestment Act Certification

Insurance Confirmation

(Attachment required)

Insurance Confirmation

Lobbying Certification

(Attachment required)

Lobbying Certification

Non-Collusion Affidavit

(Attachment required)

Non-Collusion Affidavit

Bid Attributes

1	<b>Terms &amp; Conditions</b> Check the box indicating you've read and agree to the terms and conditions of the bid. <input type="checkbox"/> Agree <i>(Required: Check if applicable)</i>
2	<b>Understanding of Work to be Completed</b> Bidder declares that he has made a careful examination of the site, has determined the amount and character of the work, the material and equipment necessary to complete the work in compliance with the contract documents, and has become familiar with all local, State and Federal conditions which would affect work on the proposed ESSER funded project. <input type="checkbox"/> Our Company will Comply with all Requirements <i>(Optional: Check if applicable)</i>
3	<b>Contractor License Requirements</b> At the time of bid submittal, bidders must have a <u>current Tennessee Contractor's License</u> . Contractors must demonstrate compliance with <b>Tennessee Code, Title 62, Chapter 6, Paragraph 119</b> by providing evidence of a license in the appropriate classification before your bid can be considered. Bidders shall complete the attached <u>Bid Cover and Contractor's License Information Page</u> and <u>include it with your electronic bid submittal</u> . See Section 22 in the Terms and Conditions of this Invitation to Bid regarding submission of bids.  <b><u>Please place your license number in this field.</u></b>  <div></div> <div></div> <div></div> <i>(Required: Maximum 1000 characters allowed)</i>

#### 4 Materials and Products Specified

Bidder hereby states that this bid is based on the need to replace existing equipment. The school's goal is to have the same product or one of equal quality and functionality. The bid provides in Exhibit A, the current product installed and if bidder proposes a different brand, etc. than the one specified, they are to indicate here, the specification of such product. The bidder shall be responsible for furnishing all labor, equipment, materials, tools, supplies, delivery and any other cost associated with completing this project. Bidder will submit a **total turn key price** for the project's installation, however documentation detailing the brand, model and a spec sheet for the unit is also to be provided in the "Response Attachments" tab of this system for the School's review before an award is made.

\*\*\* If bidding an alternative unit, please indicate this in the Notes section for this Attribute and include specifications in the Response Attachments.

- ☐ Understood-Backup will be provided
- ☐ Understood but, offering an alternative unit
- ☐ Some of the Existing product is discontinued

(Optional: Check all that apply)

#### 5 Contractor License Information TCA 62-6-119

In addition to the Attribute above, please also provide TN Contractor License Classifications, License Limitations \$, and Expiration Date:

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(Required: Maximum 1000 characters allowed)

#### 6 Subcontractor License Information TCA 62-6-119

Subcontractor Name: License # Classifications: Limitations \$ Expiration Date: Type: Electrical, HVAC, Geothermal, Masonry or Plumbing

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(Optional: Maximum 4000 characters allowed)

#### 7 Primary Contact Info

Provide your company's primary contact person information: name, title, phone number, fax number and email address.

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(Required: Maximum 4000 characters allowed)

**8 Secondary Contact Info**

Provide your company's secondary contact person information: name, title, phone number, fax number and email address.

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(Required: Maximum 4000 characters allowed)

**9 Accounts Receivable Info**

Provide your company's remit to address (if different), contact name, phone number, fax number and email address.

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(Required: Maximum 4000 characters allowed)

**10 Customer Reference No. 1**

Customer reference for the same or similar services/goods proposed. Include company name, contact person, phone number, fax number and email address.

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(Required: Maximum 4000 characters allowed)

**11 Customer Reference No. 2**

Customer reference for the same or similar services/goods proposed. Include company name, contact person, phone number, fax number and email address.

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(Required: Maximum 4000 characters allowed)

1  
2

**Customer Reference No. 3**

Customer reference for the same or similar services/goods proposed. Include company name, contact person, phone number, fax number and email address.

(Required: Maximum 4000 characters allowed)

1  
3

**Pricing available to other agencies?**

Mark whether or not these bid prices are offered to other agencies upon contract award.

☐ Yes ☐ No

(Required: Check only one)

1  
4

**Payment Terms**

If no other terms are quoted and accepted, Blount County's normal payment terms of NET30 will be adopted.

(Optional: Maximum 1000 characters allowed)

1  
5

**ACH Deposit**

Will your company accept payment via ACH deposit? ACH is an electronic deposit into your bank account from our bank account. Deposit would be made instead of processing a check. \*If yes, forms can be submitted after a contract award is made.

☐ Yes ☐ No

(Optional: Check only one)

1  
6

**Number of Years in Business**

State the amount of time your company has been in business.

(Required: Numbers only)

1  
7

**Project Completion - Anticipated Completion Date**

Bidders shall state accurate Anticipated Completion Date as Blount County reserves the right to cancel orders with no obligation when project progress is not on schedule.

(Required: Maximum 1000 characters allowed)

1  
8

**Days needed to complete:**

State the number of days needed to complete the project.

(Required: Maximum 1000 characters allowed)

1  
9

**Price quoted shall be valid until:**

State how long pricing is available (a minimum of 60 days is required).

(Required: Maximum 1000 characters allowed)

2  
0

**Value Added Services**

Describe any services offered that might be beneficial to Blount County.

(Optional: Maximum 4000 characters allowed)

2  
1

**Local Store/Distribution Center**

Provide the Equipment's local store/distribution center's address and contact information

(Required: Maximum 4000 characters allowed)

2  
2

**Representative Assigned to Blount County**

Provide contact information for the company's representative to be assigned to Blount County. Include their name, title, phone number, fax number and email address.

(Optional: Maximum 4000 characters allowed)

2  
3

**Warranty**

Detail any Warranty provided on your work (labor and materials, etc.) and the proposed equipment submitted with your bid.

(Required: Maximum 4000 characters allowed)



2  
4**Addendums**

Indicate the number of Addendums you received and reviewed with this bid.

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(Required: Maximum 4000 characters allowed)

2  
5**Exceptions**

Please detail any exceptions that you have to the requirements of this bid. Provide detailed information related to the exception. If none, simply state "None" in the answer field.

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(Required: Maximum 4000 characters allowed)

2  
6**Davis Bacon and Fedreal Requirements Confirmation**

By checking this box, Bidder is indicating their company's ability to meet the applicable federal requirements including but not limited to Davis Bacon and the items referenced in Exhibit D.

☐ Our Company will Comply with all Requirements

(Required: Check if applicable)

**Bid Lines**

1

Contractors are to submit an **all-inclusive total price** for the purchase of the new Cooling Tower, removal of the existing unit and Installation of the new unit. This total is to include all labor, materials, supplies, disposal (*if requested*), permits, taxes (*if any*), delivery costs and any other expense item related to the completion of this project for all seven locations.

Bidders are also required to submit documentation detailing the brand, model and a spec sheet for the unit in the "Response Attachments" tab of this system for the School's review.

(Response required)

Price: \$

Total: \$

Supplier Notes: 

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- ☐ No bid
- ☐ Alternate specification  
(Attach separate sheet)
- ☐ Additional notes  
(Attach separate sheet)

Supplier Information

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

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Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Supplier Notes

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By submitting your response, you certify that you are authorized to represent and bind your company.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_